



GCA Annual General Meeting

Thursday September 12, 2024 - 7:00-9:00 p.m.

*in-person at the Glebe Community Centre (Multipurpose Room)

Chair: John Crump, GCA President
Secretary and Timekeeper: Janet Sutherland

DRAFT AGENDA

7:00-7:10	Welcome and Call to Order/Constitution of the Meeting	John Crump
	Review and Approval of the Agenda	
	MOTION: Be it resolved to confirm and approve the agenda for the annual meeting of members of the GCA.	
	Review and Approval of the 2023 AGM Minutes	
	MOTION: Be it resolved that the minutes of the last annual meeting of the GCA held on June 13, 2023 be accepted as presented and confirmed.	
7:10-7:15	Remarks from our Member of Parliament	Yasir Naqvi
7:15-7:20	Remarks from our Member of Provincial Parliament	Joel Harden
7:20-7:25	Remarks from our City Councillor	Shawn Menard
7:25-7:35	Highlights from the Past Year	John Crump
7:35-7:50	Transition to the Ontario Not-for-Profit Corporations Act 2010 (ONCA) - Report and Motion to confirm by special resolution the draft of the Articles of Amendment and new general operating by-laws relating generally to the affairs of the Glebe Community Association ('the Corporation').	June Creelman
	MOTION: Be it resolved as a special resolution that:	
	1. The Articles of Amendment of the Corporation, which have been submitted to this meeting are confirmed, subject to any revisions that may be required by the Ontario Ministry of Public and Business Services Delivery;	

2. The repeal of the current by-laws of the Corporation (being the general operating by-law of the Corporation and By-law No.1 of the Corporation) and the enactment of general operating by-law of the Corporation by the directors (which new general operating By-law No. 1 has been submitted to this meeting) is confirmed; and
3. Any two of the officers and directors of the Corporation are authorized to take all such actions and execute and deliver all such documentation, which are necessary or desirable for the implementation of this resolution.

7:50-8:05

Receipt of GCA Financial Statements for year ended April 30, 2024, as approved by the Board of Directors

June Creelman

MOTION: Be it resolved to accept the financial statements as presented.

Reappointment of External Accountant (*Note: Based on the rules of the ONCA, the Corporation is allowed to dispense with the appointment of an auditor.*)

MOTION: Be it resolved as an extraordinary resolution that:

1. Ted Lupinski, CA, CPA Professional Corporation are re-appointed as accountant for the Corporation to hold office until the close of the next annual meeting of members or until their successors are appointed;
2. the Corporation authorizes and directs the accountant to prepare a review engagement for the financial year ending April 30, 2025; and
3. the GCA Board of Directors is authorized to fix the remuneration of the Accountant.

8:05-8:15

Nominating Committee Report

Angus McCabe

MOTION: Be it resolved to fix the number of directors at thirty-two (32), the current number of positions on the Board of Directors.

MOTION: Be it resolved to approve the nominations and duly elect the GCA Board of Directors for 2024-25.

8:15-8:20

Closing Remarks

John Crump

Adjournment

8:20-9:00

Refreshments / Social time

All



**GCA Annual General Meeting
DRAFT MINUTES**

Tuesday, June 13, 2023 - 7:00-9:00 p.m.
***in-person at the Glebe Community Centre (Multipurpose Room)**

Chair: John Crump
Secretary and Timekeeper: Janet Mayhew

Board members present: John Crump, Janet Mayhew, June Creelman, Colette Downie, Angus McCabe, Rochelle Handelman, James Stuewe, William Price, Vaughn Guy, Laura Smith, Carolyn Mackenzie, Janna Rinaldi, Bob Brocklebank, Brenda Perras, Judy Wilson, Maggie Gorman-Velez, Catherine Waters, Deborah Long, Christina Honeywell-Dobbin, Anthony Carricato, Genevieve McInnes, Dave Kelly, Sue Stefko

Invited Guests: Joel Harden, Member of Provincial Parliament and City Councillor Shawn Menard

Community Members: A quorum of 35 GCA members was established.

Welcome and approval of agenda

GCA President John Crump opened the meeting with an Indigenous land acknowledgement and welcomed everyone in attendance. He noted that the meeting was duly constituted and that eligible voters included Board members and residents with up-to-date paid membership as verified by the Membership Committee upon arrival.

The agenda was reviewed. Motion to approve the agenda was moved by Laura Smith and seconded by Bob Brocklebank.

Approved. Motion carried.

Remarks from Joel Harden, MPP

MPP Joel Harden highlighted some of the important efforts made by the GCA that have had an impact, as well as some other areas of focus:

- The push for an increase in funding to the Homelessness Prevention Program for Ottawa which resulted in \$24 million.
- The pressure for more affordable housing options resulted in the development of non-profit housing in Vanier.
- Youth mental health: session taking place Friday, June 16th with CHEO and the Youth Services Bureau for families and youth who need support. Community agencies will be in attendance to share info about the services available.

- Efforts need to continue to address protestors who show up at schools with the objective of taking away the rights of trans and queer youth.

MPP Harden thanked the GCA for all their contributions and expressed that he is available anytime to discuss issues of importance to the community.

Remarks from Shawn Menard, Capital Ward Councillor

Councillor Menard recognized some of the great work accomplished by the GCA over the past year related to:

- Active and safe transportation initiatives
- Parks, greenspace and the environment
- Affordable housing development at Bank and Chamberlain
- Bank Street height and character study
- Lansdowne Park redevelopment and the push for more robust consultation.

He indicated that there is more work to be done and he is confident that the GCA will continue in their efforts to push for improvements in the community. The priorities of the GCA align closely with many of the priorities of City Council. He thanked the GCA for all of their efforts.

Highlights of the last year:

GCA President John Crump provided a detailed overview of the work done by the GCA sub-committees over the last year. Some examples included:

- Membership committee
- Health, Housing & Social Services
 - Affordable housing, SWOSS, Bank at Chamberlain
- Transportation
 - Active transportation grant and open house, online survey, traffic calming, NCC road closures
- Environment
 - Tree canopy, green bins in schools, Earth Day initiatives, community 'coffee houses' to share best practices within community
- Parks
 - Winter maintenance of stairs, park naming
- Lansdowne
 - The push for a more transparent planning process, engagement with city staff and councillors, scale model
- Great Glebe Garage Sale raised almost \$15,000 for the Ottawa Food Bank this year
- GCA Board Retreat in the winter outlined some new priorities for the Board
- Candidate and mayoral debates were organized during the municipal election
- The Education Committee successfully brought back the Mutchmor rink this past winter

Lansdowne 2.0 scale model

Carolyn Mackenzie introduced the Lansdowne 2.0 scale model that was built to show what Lansdowne might look like if the city goes ahead with its plans. The GCA has made significant efforts to demand transparency and more robust public consultation. Participants were encouraged to look at the model and share their feedback. An 'Open House' to gather feedback is scheduled for June 19th from 4:00-8:00 p.m.

Motion to approve the GCA Financial Statements:

GCA Treasurer Dave Kelly provided an overview of the annual financial statements, year ended April 30, 2023. A motion to accept the statements as presented was put forward by Janet Sutherland and seconded by Janna Rinaldi.

Approved. Motion carried.

GCA Board Nominations:

GCA Vice President and Chair of the Nominating Committee June Creelman presented the Board slate for 2023-2024. She thanked Board members who were stepping down and welcomed those who had put their names forward to join the Board.

A motion was put forward by June and voted on by all participants.

Approved. Motion carried.

Adjournment:

At the invitation of the President a motion was put forward by Bob Brocklebank and seconded by Laura Smith to adjourn the meeting.

Approved. Meeting adjourned.

Unaudited

GLEBE COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

APRIL 30, 2024

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of the Glebe Community Association:

I have reviewed the accompanying financial statements of the Glebe Community Association that comprise the balance sheet as at April 30, 2024 and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

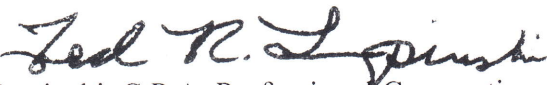
A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of the Glebe Community Association as at April 30, 2024 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Ottawa, August 14, 2024


Ted R. Lupinski, C.P.A. Professional Corporation,
Authorized to practice public accounting by CPA Ontario

Ted R. Lupinski, B.Sc. (McGill), M.B.A. (McGill), C.P.A.

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*operating as Ted R. Lupinski, C.P.A. Professional Corporation

Unaudited

GLEBE COMMUNITY ASSOCIATION

BALANCE SHEET - APRIL 30, 2024

ASSETS

	<u>2024</u>	<u>2023</u>
<u>Current Assets</u>		
Cash	\$ 40,010	\$ 97,202
Accounts receivable	362	-
	<u>\$ 40,372</u>	<u>\$ 97,202</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable and accrued liabilities	<u>\$ -</u>	<u>\$ -</u>
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Net Assets

Restricted (note 6)	1,439	50,000
Unrestricted	<u>38,933</u>	<u>47,202</u>
	<u>40,372</u>	<u>97,202</u>
	<u>\$ 40,372</u>	<u>\$ 97,202</u>

SIGNED ON BEHALF OF THE BOARD

_____ Director

_____ Director

Unaudited

GLEBE COMMUNITY ASSOCIATION

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED APRIL 30, 2024

	<u>Unrestricted</u>	<u>Restricted</u>	<u>2024</u>	<u>2023</u>
<u>Balance - beginning of year</u>	\$ 47,202	\$ 50,000	\$ 97,202	\$ 45,176
Excess of (expenses over revenue) revenue over expenses	(8,269)	-	(8,269)	6,495
GCC project expenses paid	-	-	-	(4,469)
Government grant - transportation study	-	(49,661)	(49,661)	50,000
Heritage fund	-	1,000	1,000	-
Lansdowne appeal fund	-	100	100	-
<u>Balance - end of year</u>	<u>\$ 38,933</u>	<u>\$ 1,439</u>	<u>\$ 40,372</u>	<u>\$ 97,202</u>

Unaudited

GLEBE COMMUNITY ASSOCIATION
STATEMENT OF REVENUE AND EXPENSES
FOR THE YEAR ENDED APRIL 30, 2024

	<u>2024</u>	<u>2023</u>
<u>Revenue</u>		
Membership fees	\$ 13,340	\$ 12,955
<u>Expenses</u>		
Administration	266	1,226
Annual general meeting	746	204
Committees	12,072	212
Great Glebe Garage Sale	951	449
Insurance	2,219	1,744
Legal fees	3,560	-
Membership drive	624	1,060
Website	1,171	1,565
	<u>21,609</u>	<u>6,460</u>
<u>Excess of (expenses over revenue) revenue over expenses</u>	<u>\$ (8,269)</u>	<u>\$ 6,495</u>

Unaudited

GLEBE COMMUNITY ASSOCIATION
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED APRIL 30, 2024

	<u>2024</u>	<u>2023</u>
<u>Operating Activities</u>		
Excess of (expenses over revenue) revenue over expenses	\$ (8,269)	\$ 6,495
Net change in non-cash working capital items	<u>(362)</u> <u>(8,631)</u>	<u>-</u> <u>6,495</u>
<u>Investing Activities</u>		
(Decrease) in GCC project	-	(4,469)
(Decrease)Increase in transportation study project	(49,661)	50,000
Increase in Heritage fund	100	-
Increase in Lansdowne appeal fund	<u>1,000</u>	<u>-</u>
	<u>(48,561)</u>	<u>45,531</u>
<u>Financing Activities</u>	<u>-</u>	<u>-</u>
<u>Net change in cash</u>	(57,192)	52,026
Cash, beginning of year	<u>97,202</u>	<u>45,176</u>
<u>Cash, end of year</u>	<u>\$ 40,010</u>	<u>\$ 97,202</u>

GLEBE COMMUNITY ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2024

1. PURPOSE OF THE ORGANIZATION

The Glebe Community Association is a volunteer, non-profit organization established in 1967 to unite area residents interested in improving the neighbourhood. It is exempt from income tax under paragraph 149(6) of the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

(a) Capital assets

All purchases are expensed in the year of acquisition.

(b) Recognition of revenue

Interest revenue is recorded on an accrual basis. All other revenue is recorded on a cash basis.

(c) Contributions - in - kind

Members of the Association provide as contributions - in- kind goods and services which would normally be paid by the Association. Their contributions and the value of time and other expenditures made in support of the Association's activities are not included in the Association's financial statements.

(d) Accounting estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect amounts recorded in the financial statements. These estimates are based on management's best knowledge of current events and actions that the Association may undertake in the future. Actual results may differ from these estimates.

3. RELATED PARTIES TRANSACTIONS

The Association has concluded transactions with some of its members. These transactions have occurred in the normal course of business.

GLEBE COMMUNITY ASSOCIATION

NOTES TO FINANCIAL STATEMENTS

APRIL 30, 2024

4. FINANCIAL INSTRUMENTS

Cash, accounts receivable and accounts payable and accrued liabilities are financial instruments with a market value presumed to be equal to their book value because of their short-term nature. It is management's opinion that the Association is not exposed to significant interest, liquidity, currency or credit risks arising from these financial instruments.

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

The Association had no liabilities for either sales taxes or payroll and withholding taxes on its balance sheet.

6. RESTRICTED NET ASSETS

These net assets represent amounts set aside for future projects by the Board.

Nominations for 2024-25 GCA Board of Directors

Board Position	Director's Name
EXECUTIVE	
President	John Crump
Vice-President	June Creelman
Vice-President	Catherine Waters
Past President	Laura Smith
Secretary	Janet Sutherland
Treasurer	David Kelly
Communications	Jennifer Pepall
COMMITTEE CHAIRS	
Education / Governance	Genevieve McInnes
Environment	Della Wilkinson
Great Glebe Garage Sale	Sam Woods
Health, Housing and Social Services	Deborah Long
Heritage	William Price
Lansdowne	June Creelman
Membership	Maggie Gorman Velez
Planning	Carolyn Mackenzie
Parks	Angus McCabe
Transportation	Simon Morris
Federation of Citizens' Associations	Bob Brocklebank
Webmaster	VACANT
AREA REPRESENTATIVES	
1: Dow's Lake	Navroze Austin
2A: Brown's Inlet West	Martha Bowers
2B: Brown's Inlet East	David Wright
3A: High School Zone	Rochelle Handelman
3B: Church District South	Brenda Perras
4A: Central Park West	Judy Wilson
4B: Powmow	Maggie Gorman Velez
5A: Patterson Creek South	VACANT
5B: Third to Fifth	Carol MacLeod
5C Lansdowne Quadrant	VACANT
6A: Nor'Easters	Vaughn Guy
6B: Patterson Creek North	Elizabeth Ballard
7. Glebe Annex	Ryan Hempel